

Thank you to our dedicated staff.



#WICSTRONG



COVID – 19 UPDATE

4-9-2020

How to use the Side Panel

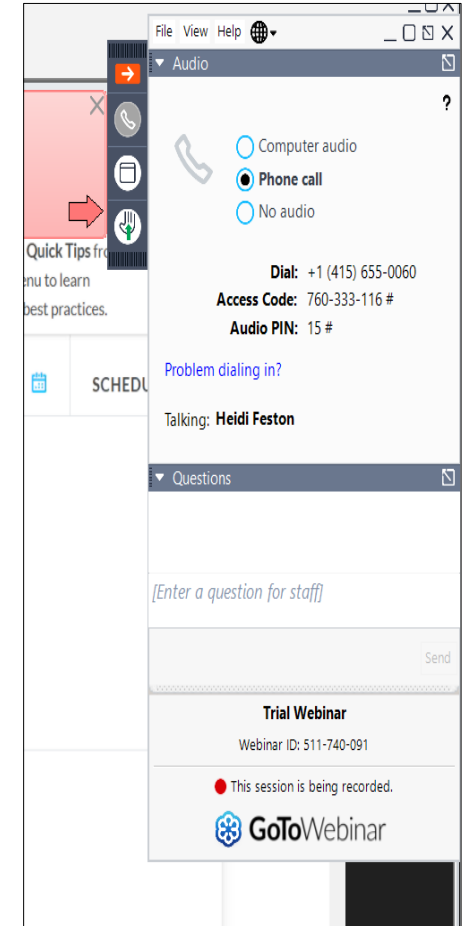
How do I see the screen under the side panel?

The orange arrow closes and opens the side panel.



How can I make my screen bigger?

To have a bigger view of the screen, select the square icon



How to use the Side Panel

How do I raise my hand?

Select the hand with green arrow going up.

When hand is raised, the arrow is red.

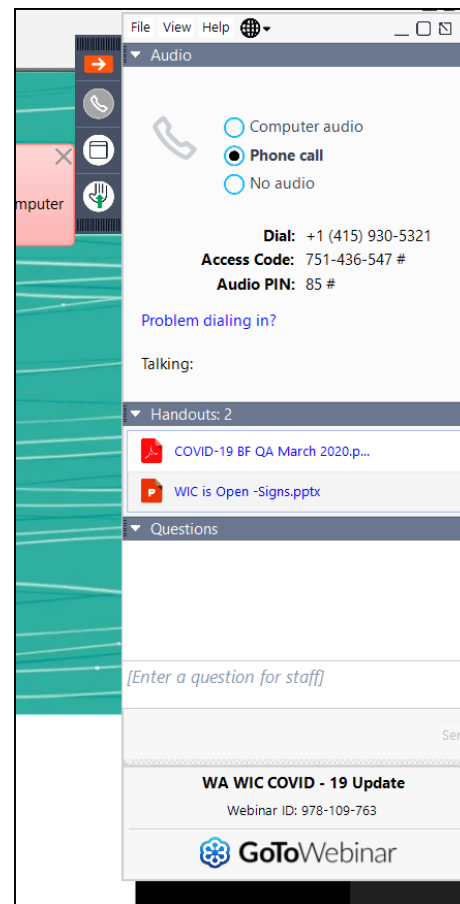


Where are the handouts?

How do I ask a question?

Enter your question or comment.

Select “Send” or use “Enter” on the keyboard.



Today's Agenda

- Welcome and Announcements – Cathy Franklin
- Waiver update – Marian Polsak, Jean O'Leary, Cathy Franklin
- Medical Documentation Form – Jean O'Leary
- Expanding the food list – Jean O'Leary
- Web conferencing – Todd Mountin
- No Activity Report update – Michaela Phillips
- Questions and answers – Heidi Feston
 - Hear and answer your questions

Announcements

- Send requests for funding and equipment purchases to wiclpc@doh.wa.gov **by April 10th**
- All COVID-19 numbered memos, webinar notes and materials posted to Local Agency SharePoint and Nutrition First website.
- Send any urgent LMS account changes to wawictraining@doh.wa.gov **by April 13th**. Both LMS admin staff will be in IMT 4/15 – 4/21, so there may be delays processing requests during these days.

Waiver Status: 4/7/2020

Waiver Requested	Status	Start Date	End Date*	Description	Resources
Federal Waivers					
Defer Anthropometric and Bloodwork	Approved	March 20,2020	May 31, 2020	Measurements and bloodwork normally required are waived	Remote Certification policies
Remote Benefits Issuance	Approved	March 24, 2020	May 31, 2020	Staff can issue benefits remotely and sign for participants	Remote Certification policies
Separation of Duties	Approved	March 30, 2020	May 31, 2020	<ul style="list-style-type: none"> • 1 staff person can enter all certification information • No chart review • Staff can't certify themselves, close friends or relatives 	Remote Certification policies
Defer Proof of ID, Residency and Income	Submitted				
Defer Rights & Responsibilities signature	Submitted				

Waiver Status: 4/7/2020

Waiver Requested	Status	Start Date	End Date*	Description	Resources
Federal Waivers					
Food Package Substitution	Partially Approved	March 30,2020	May 31, 2020	<ul style="list-style-type: none"> • Approved fat content substitutions for milk. • Note: WA won't be implementing this since waiver is only 2 months. • Denied Tofu/Soy substitutions. • Denied 50% whole grain cereal substitutions. 	<p>We are working to get a list posted to our website.</p> <p>Staff and participants can use the WIC ShoppingApp to get the latest information</p>
Medical Documentation Form Request	Denied	N/A	N/A	<p>USDA denied the waiver.</p> <p>Policy will be developed.</p>	

Waiver Status: 4/7/2020

Waiver Requested	Status	Start Date	End Date*	Description	Resources
State Law Waivers					
Waiver for participant signed Release of Information (ROI)	Denied	N/A	N/A	<p>Per the Assistant Attorney General (AAG), we must have a signed ROI for sharing WIC participant information with a third party. However staff can accept the ROI via a photo of signed release, as well as mail, fax, or drop off.</p> <p>Remember:</p> <ol style="list-style-type: none"> 1. Parents have the right to their child’s WIC record; you can provide them the data they need, and they can give it to the PCP. 2. If you have an approved data sharing agreement, you don’t need a ROI. 	

Waiver Status: 4/7/2020

Waiver Requested	Status	Start Date	End Date*	Description	Resources
Other State Waivers					
FFY 2021 Nutrition Service Plan due date changed to 5/31/2020	Approved	March 30,2020	May 31, 2020	Local agencies have until May 30, 2020 to complete and submit plan. Agencies don't need to contact us if they plan to take the extension.	COVID-19 Update Webinar notes 3-30-20
FFY 2020 Nutrition Service Plan, Requirement to complete BF training	Approved	April 6, 2020	TBD	Local agencies don't have to complete this training by 5/31/20. We'll revisit breastfeeding training after the COVID-19 pandemic.	COVID-19 Update Webinar notes 4-6-20
April time study may be postponed	Approved	April 8, 2020	TBD	Agencies may postpone the April time study to May or June 2020. In the meantime we'll pursue a federal waiver.	Memo 2020-

Medical Documentation Form guidance

- Policy will be developed to allow the WIC RDN to complete the form with the recommended food package.
- For now:
 - If WIC RDNs fill out the form, they:
 - Do it for both foods and formula, including PediaSure, if needed.
 - Don't fill out the diagnosis; rather, write in under the "notes" section the reasons for assigning the foods/formula.
 - Don't sign in the medical provider's signature box; they sign off by the clinic information.
 - Document in the participant's care plan in Cascades that they completed the form and sent to the PCP for approval.

Medical Documentation Form guidance

- Any WIC staff can send the form to the medical provider with the cover letter we provided.
- The medical provider can approve through a variety of methods: fax, letter, verbal, email, text.
- We recommend, but do not require, staff (any WIC staff) to attempt one follow-up to the PCP. If staff don't hear back from the PCP by the end of the grace period, call the state office for further guidance.

Medical Documentation Form guidance

OR

- The CPA could also call the provider to get the form filled out over the phone. Staff document on the form by the medical provider's signature that this was a verbal order.

OR

- If the participant is able to see their PCP, they can also take the form to get it filled out, following current policy.

Updated foods

- Baby foods
 - Beach-Nut Naturals – stage 1 & 2 and organic
 - Gerber stage 1 & 2 organic
 - Happy Baby organic
 - Earth's Best organic baby food meats
- Bread
 - Franz Wheat Hamburger Buns 17oz
 - Franz Wheat Hot Dog Buns 17oz
 - Naked Org Minimalist Wheat Bread 22.5oz
 - Signature Select WW Hamburger Bun 18.5oz

Updated foods

- Beans
 - Several brands including refried beans without added ingredients
 - Goya dried beans and peas
- Breakfast cereal
 - 48 cereals added
- Canned fish
 - New Kroger and Signature select brands added
- Tortillas
 - New La Banderita and O Organic
- West Soy Plus Plain and Vanilla soy beverages

Web Conferencing



No Activity Report

The report shows:

- Participants with Last Date To Spend (LDTs) within the past 2 months, or
- Participants who missed their last appointment and don't have another scheduled

**Note: This report doesn't include any scheduled nutrition education group classes

No Activity Report

Participants listed on the report are:

- Currently certified, or
- Terminated in the past month due to one of the following reasons:
 - Failure to provide proof
 - Letter returned
 - No longer breastfeeding
 - 60 day presumptive eligibility
 - No recent FB pickup
 - No response to letter
 - Recert overdue
 - Converted
 - Miscarriage

Report Availability

- **No Activity Report:** In May 2020, you will see the first iteration of the No Activity report in your SFTP account and monthly thereafter.
- **Caseload Report:** Research and Evaluation (RAE) Unit is planning to send the February caseload reports in mid April timeframe.
- **High risk report** – Stay tuned for more to follow on this report.

*Note: The RAE unit will deliver the report using the Secure File Transfer Protocol (SFTP) accounts that agencies already have in place for the caseload report files.

Thank you to our dedicated staff.



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Questions?

Contact us with your questions:

Policy Support phone: 1-800-841-1410, press 3, then press 1
or email at wicpolicysupport@doh.wa.gov

Your Local Program Consultant (LPC) or email at wiclpc@doh.wa.gov



To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 (Washington Relay) or email civil.rights@doh.wa.gov.