Thank you to our dedicated staff.

#WICSTRONG

COVID – 19 UPDATE
4-9-2020
How to use the Side Panel

How do I see the screen under the side panel?
The orange arrow closes and opens the side panel.

How can I make my screen bigger?
To have a bigger view of the screen, select the square icon.
How to use the Side Panel

How do I raise my hand?
Select the hand with green arrow going up.
When hand is raised, the arrow is red.

Where are the handouts?
How do I ask a question?
Enter your question or comment.
Select “Send” or use “Enter” on the keyboard.
Today’s Agenda

- Welcome and Announcements – Cathy Franklin
- Waiver update – Marian Polsak, Jean O’Leary, Cathy Franklin
- Medical Documentation Form – Jean O’Leary
- Expanding the food list – Jean O’Leary
- Web conferencing – Todd Mountin
- No Activity Report update – Michaela Phillips
- Questions and answers – Heidi Feston
  - Hear and answer your questions
Announcements

- Send requests for funding and equipment purchases to wiclpc@doh.wa.gov by April 10th

- All COVID-19 numbered memos, webinar notes and materials posted to Local Agency SharePoint and Nutrition First website.

- Send any urgent LMS account changes to wawictraining@doh.wa.gov by April 13th. Both LMS admin staff will be in IMT 4/15 – 4/21, so there may be delays processing requests during these days.
<table>
<thead>
<tr>
<th>Waiver Requested</th>
<th>Status</th>
<th>Start Date</th>
<th>End Date*</th>
<th>Description</th>
<th>Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Federal Waivers</strong></td>
<td></td>
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<tr>
<td>Defer Anthropometric and Bloodwork</td>
<td>Approved</td>
<td>March 20, 2020</td>
<td>May 31, 2020</td>
<td>Measurements and bloodwork normally required are waived</td>
<td>Remote Certification policies</td>
</tr>
<tr>
<td>Remote Benefits Issuance</td>
<td>Approved</td>
<td>March 24, 2020</td>
<td>May 31, 2020</td>
<td>Staff can issue benefits remotely and sign for participants</td>
<td>Remote Certification policies</td>
</tr>
<tr>
<td>Separation of Duties</td>
<td>Approved</td>
<td>March 30, 2020</td>
<td>May 31, 2020</td>
<td>• 1 staff person can enter all certification information</td>
<td>Remote Certification policies</td>
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<td></td>
<td></td>
<td></td>
<td>• No chart review</td>
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<td></td>
<td></td>
<td>• Staff can’t certify themselves, close friends or relatives</td>
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<tr>
<td>Defer Proof of ID, Residency and Income</td>
<td>Submitted</td>
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<tr>
<td>Defer Rights &amp; Responsibilities signature</td>
<td>Submitted</td>
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## Waiver Status: 4/7/2020

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<tr>
<td>Food Package Substitution</td>
<td>Partially Approved</td>
<td>March 30, 2020</td>
<td>May 31, 2020</td>
<td>• Approved fat content substitutions for milk.</td>
<td>We are working to get a list posted to our website.</td>
</tr>
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<td></td>
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<td></td>
<td></td>
<td>• <strong>Note:</strong> WA won’t be implementing this since waiver is only 2 months.</td>
<td>Staff and participants can use the WIC ShoppingApp to get the latest information</td>
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<tr>
<td></td>
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<td></td>
<td></td>
<td>• Denied Tofu/Soy substitutions.</td>
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<td></td>
<td>• Denied 50% whole grain cereal substitutions.</td>
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<td>We are working to get a list posted to our website.</td>
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<td></td>
<td><strong>Policy will be developed.</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Medical Documentation Form Request</strong></td>
<td>Denied</td>
<td>N/A</td>
<td>N/A</td>
<td>USDA denied the waiver.</td>
<td></td>
</tr>
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<td>State Law Waivers</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Waiver for participant signed Release of Information (ROI)</td>
<td>Denied</td>
<td>N/A</td>
<td>N/A</td>
<td>Per the Assistant Attorney General (AAG), we must have a signed ROI for sharing WIC participant information with a third party. However staff can accept the ROI via a photo of signed release, as well as mail, fax, or drop off.</td>
<td></td>
</tr>
</tbody>
</table>

Remember:
1. Parents have the right to their child’s WIC record; you can provide them the data they need, and they can give it to the PCP.
2. If you have an approved data sharing agreement, you don’t need a ROI.
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</tr>
<tr>
<td>FFY 2021 Nutrition Service Plan due date changed to 5/31/2020</td>
<td>Approved</td>
<td>March 30, 2020</td>
<td>May 31, 2020</td>
<td>Local agencies have until May 30, 2020 to complete and submit plan. Agencies don’t need to contact us if they plan to take the extension.</td>
<td>COVID-19 Update Webinar notes 3-30-20</td>
</tr>
<tr>
<td>FFY 2020 Nutrition Service Plan, Requirement to complete BF training</td>
<td>Approved</td>
<td>April 6, 2020</td>
<td>TBD</td>
<td>Local agencies don’t have to complete this training by 5/31/20. We’ll revisit breastfeeding training after the COVID-19 pandemic.</td>
<td>COVID-19 Update Webinar notes 4-6-20</td>
</tr>
<tr>
<td>April time study may be postponed</td>
<td>Approved</td>
<td>April 8, 2020</td>
<td>TBD</td>
<td>Agencies may postpone the April time study to May or June 2020. In the meantime we’ll pursue a federal waiver.</td>
<td>Memo 2020-</td>
</tr>
</tbody>
</table>
Medical Documentation Form guidance

- Policy will be developed to allow the WIC RDN to complete the form with the recommended food package.

- For now:
  - If WIC RDNs fill out the form, they:
    - Do it for both foods and formula, including PediaSure, if needed.
    - Don’t fill out the diagnosis; rather, write in under the “notes” section the reasons for assigning the foods/formula.
    - Don’t sign in the medical provider’s signature box; they sign off by the clinic information.
    - Document in the participant’s care plan in Cascades that they completed the form and sent to the PCP for approval.
Medical Documentation Form guidance

- Any WIC staff can send the form to the medical provider with the cover letter we provided.

- The medical provider can approve through a variety of methods: fax, letter, verbal, email, text.

- We recommend, but do not require, staff (any WIC staff) to attempt one follow-up to the PCP. If staff don’t hear back from the PCP by the end of the grace period, call the state office for further guidance.
Medical Documentation Form guidance

OR

- The CPA could also call the provider to get the form filled out over the phone. Staff document on the form by the medical provider’s signature that this was a verbal order.

OR

- If the participant is able to see their PCP, they can also take the form to get it filled out, following current policy.
Updated foods

- Baby foods
  - Beach-Nut Naturals – stage 1 & 2 and organic
  - Gerber stage 1 & 2 organic
  - Happy Baby organic
  - Earth’s Best organic baby food meats

- Bread
  - Franz Wheat Hamburger Buns 17oz
  - Franz Wheat Hot Dog Buns 17oz
  - Naked Org Minimalist Wheat Bread 22.5oz
  - Signature Select WW Hamburger Bun 18.5oz
Updated foods

- **Beans**
  - Several brands including refried beans without added ingredients
  - Goya dried beans and peas

- **Breakfast cereal**
  - 48 cereals added

- **Canned fish**
  - New Kroger and Signature select brands added

- **Tortillas**
  - New La Banderita and O Organic

- **West Soy Plus Plain and Vanilla soy beverages**
Web Conferencing
No Activity Report

The report shows:

- Participants with Last Date To Spend (LDTS) within the past 2 months, or
- Participants who missed their last appointment and don’t have another scheduled

**Note: This report doesn’t include any scheduled nutrition education group classes**
No Activity Report

Participants listed on the report are:

- Currently certified, or
- Terminated in the past month due to one of the following reasons:
  - Failure to provide proof
  - Letter returned
  - No longer breastfeeding
  - 60 day presumptive eligibility
  - No recent FB pickup
  - No response to letter
  - Recert overdue
  - Converted
  - Miscarriage
Report Availability

• **No Activity Report**: In May 2020, you will see the first iteration of the No Activity report in your SFTP account and monthly thereafter.

• **Caseload Report**: Research and Evaluation (RAE) Unit is planning to send the February caseload reports in mid April timeframe.

• **High risk report** – Stay tuned for more to follow on this report.

*Note: The RAE unit will deliver the report using the Secure File Transfer Protocol (SFTP) accounts that agencies already have in place for the caseload report files.*
Questions?

Contact us with your questions:

Policy Support phone: 1-800-841-1410, press 3, then press 1 or email at wicpolicysupport@doh.wa.gov

Your Local Program Consultant (LPC) or email at wiclpc@doh.wa.gov
To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 (Washington Relay) or email civil.rights@doh.wa.gov.