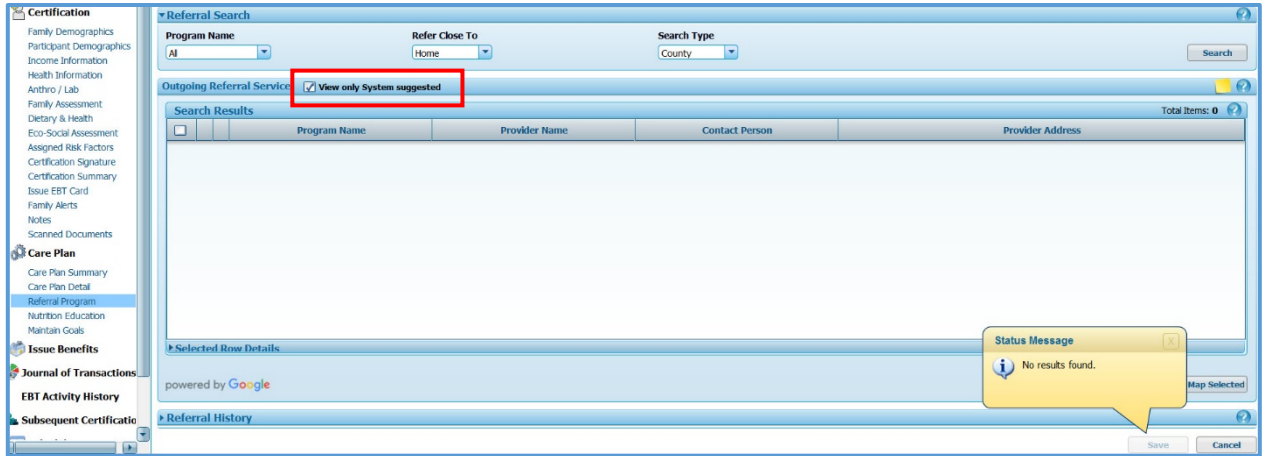
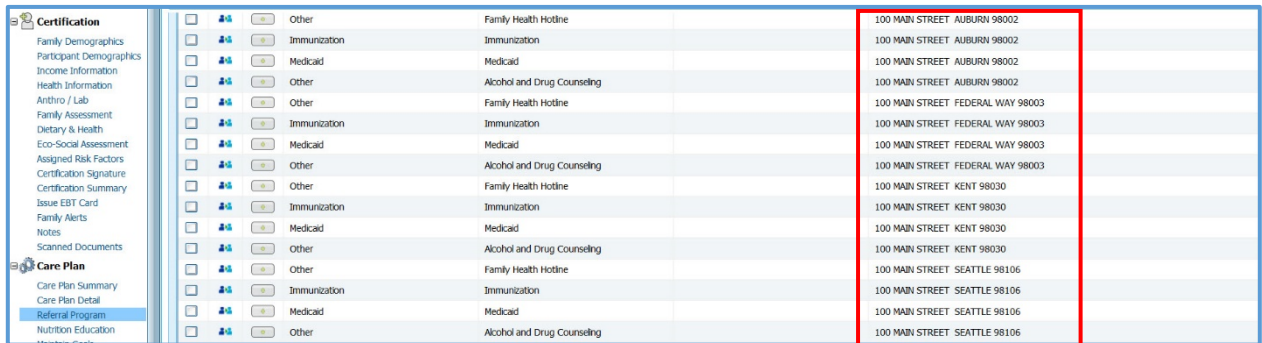


## Document Referrals in Cascades

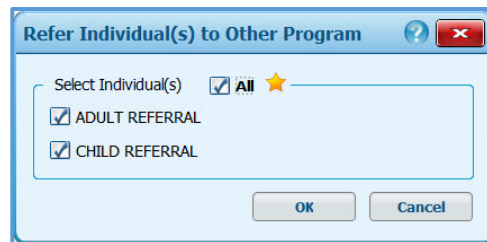
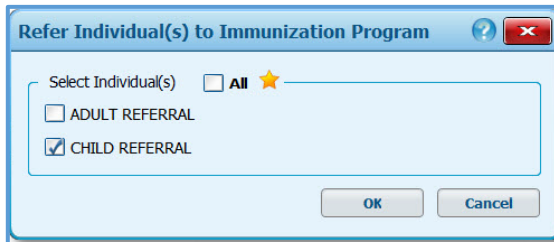
1. Document the required referrals on the **Referral Program** screen.
2. **Uncheck “View only System suggested”** if no referrals show in the Search Results.



3. Choose the referral(s) with the **appropriate location**. There may be many duplicate referrals based on the Search Type (County or Zip Code). Select the location that best matches your county or zip code.



4. Select if the referral is for an individual or all participants in the group.



5. Check **Referral History** at the bottom of the Referral Program screen to see past referrals.

